

## Review and Sign Legal Documents



The Legal Information page is to be completed by an authorized person who has the authority to bind your organization to Kroger's terms and conditions.

1. Login to <https://partnerpass.krogerapps.com/>

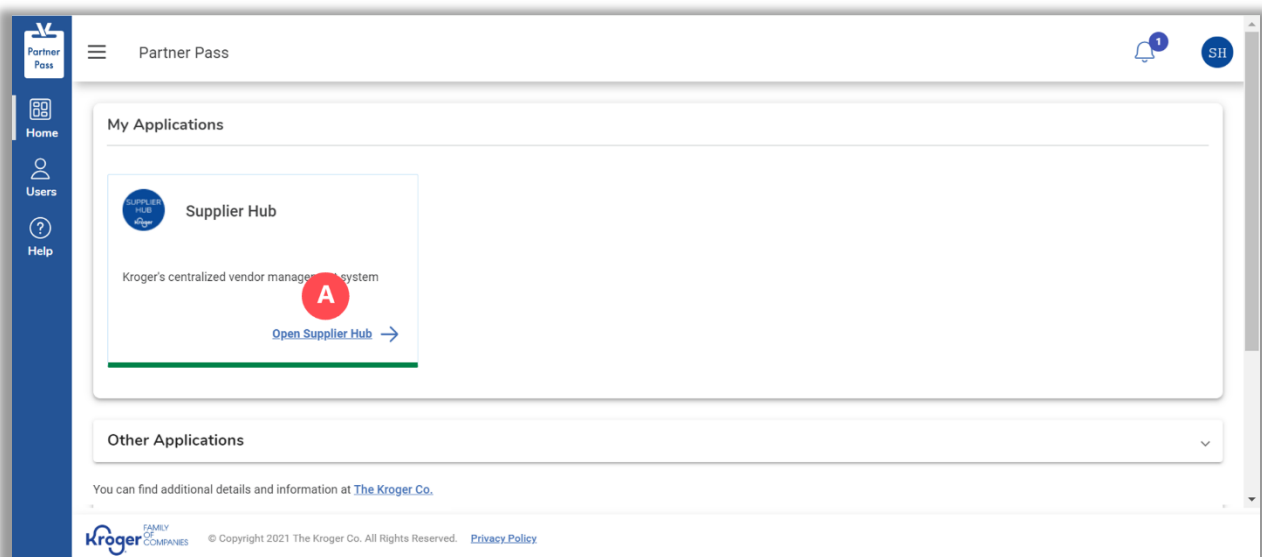
**Note:** Partner Pass is a secure single sign-on dashboard that allows you to access multiple Kroger applications with one ID and password.

Partner Pass works with the Okta Verify app to allow you to verify your identity and make it less likely that someone pretending to be you can gain access to your account.

For additional information, please see:

- [Partner Pass information page](#)
- [Partner Pass help page](#)

2. On the Supplier Hub tile, click **Open Supplier Hub (A)**.



3. Click **Legal Information** (B).

4. Read the **legal document** (C).  
 5. Select the **radio button for "I agree"** (D).  
 6. Input your **Name, Organization, and Title** (E).



Verify your information is correct. If you made a mistake, click **Cancel** (F) to discard the changes. **Once you click Save, digital signatures cannot be undone.**

7. Click **Save** (G).